

JOB DESCRIPTION

JOB TITLE: SENIOR SOCIAL PROTECTION PROGRAMME MANAGER

I. JOB SUMMARY:

I. Function of the position:

The Senior Social Protection Programme Manager has responsibility for leading on strategic planning, context analysis, technical advice, partnership management, and the assessment of programme proposals and monitoring through Embassy Addis Ababa's Mission Strategies. Of particular importance is providing oversight of compliance by partners with agreements including the relevant policies and strategies of the Department of Foreign Affairs and the Government of Ireland, ensuring that programmes are implemented in ways that are consistent with the Government of Ethiopia and DFA's Social Protection Strategies respectively, demonstrating results and generating knowledge to support implementation of Ireland's international commitments.

Main areas of responsibility:

Responsibilities of Senior Social Protection Programme Manager

Programme Development and Management

- Support the design and management of the Embassy's investment in the Government of Ethiopia's Productive Safety Net Programme (PSNP), including planning, monitoring and management of the Embassy's support in the area.
- Develop key partnerships with the Government of Ethiopia and other stakeholders, including donors, civil society and relevant actors.
- Represent the Embassy in appropriate working groups and coordination structures for the PSNP and the Social Protection sector in Ethiopia.
- Support the identification and commissioning of relevant research and analysis which informs Ireland's approach to social protection in Ethiopia.
- Co-ordinate research and documentation of lessons learnt, 'best practice' and emerging thinking relating to social protection in Ethiopia and globally.
- Ensure effective management of programme partners, in-line with the DFA Grant Management Standards.

Communications and advocacy

- Engage in the National Social Protection platform to advocate for the implementation of a comprehensive national social protection policy, a sustainable financing framework and national delivery mechanisms.
- Ensure public communications and public diplomacy reflect Ireland's strong commitment to social protection.

- Provide briefing material as required, including regular updates on social protection policy environment and safety net programme implementation.

Coordination and Integration of Social Protection in other sectors

- Build synergies between social protection and other areas of the Embassy's work, including gender equality, health and nutrition governance and humanitarian interventions.
- Support the effective implementation of climate resilience, gender equality, and the humanitarian-development-peace nexus in the social protection programme.

Support the strategy of building evidence for learning

- Analyse key research studies, evaluations, and reports to identify and document lessons, and produce analytical summaries for internal use and / or policy application;
- Explore areas where DFA can enhance its contribution to policy research, in accordance with the commitments in the mission strategy;
- Contribute brief articles, accounts, photographs and or case studies with particular emphasis on demonstrating the evidence and impact of the DFA support to the social protection programme;

Input into Irish Aid policies and strategies

- Actively engaging with DFA Headquarters and social protection staff in other development partner countries on issues relating to social protection policy, to ensure consistency with DFA policies and strategies.

II. Reporting to:

The Senior Social Protection Programme Manager reports to the Deputy Head of Development Cooperation with responsibility for Social Protection. The role requires close collaboration with the Senior Humanitarian Programme Manager and the Programme Officer, as well as an ability to work collaboratively with colleagues across the Embassy to achieve organizational goals.

III. QUALIFICATIONS, SKILLS AND EXPERIENCE

Applicants will need to demonstrate that they have a well-established track record of strong performance working on social protection programmes and policy. Candidates should be familiar with global, regional and country level social protection commitments and experienced in addressing challenges to effective delivery of social protection programme in the Ethiopian context.

Requirements:

- Academic qualification (preferably at master's level) and a minimum of 5 years progressively responsible management experience in areas of relevance to the

requirements of this position (e.g. development economics, social protection, social policy, rural development, shock responsive systems, etc.).

- Knowledge and understanding of theories, concepts and approaches relevant to social protection landscape in the Ethiopian context.
- Familiarity with key national policies, institutions and programmes delivering on social protection programme in Ethiopia.
- Strong knowledge and experience of recent developments and international frameworks in social protection, social security and cross cutting sectors including gender equality, disaster risk management, climate change, social protection, resilience, and the humanitarian-peace-development nexus.
- Familiarity with the key principles and practices of effective delivery of social protection assistance.
- A willingness and ability to travel frequently, often to remote areas.
- Excellent written and spoken English and Amharic.
- Good communication and negotiation skills, with an aptitude for external representation and engagement.
- Excellent computer skills including Outlook, Word, Excel and Power point.

IV. TERMS AND CONDITIONS

This position is on a fixed term contract, subject to a probation period, and will be offered to the successful candidate.