

**High-Level Roadmap for DFA Implementation of the Public Sector Climate Action Mandate  
Approved at DFA Management Board meeting 21.03.23**

<b>Pillar</b>	<b>Public Sector Climate Action Mandate 2021</b>	<b>DFA Action</b>	<b>Timeline</b>	<b>Owner(s)</b>
<b>Targets</b>	1.1 Reduce GHG emissions by 51% in 2030.	DFA’s baseline and Gap to Target established. Continue to use SEAI’s Partnership Programme, Monitoring & Reporting System and Gap to Target tool to ensure actions to reduce emissions are informed by best practice.	Ongoing	Property Management Unit (PMU)
		Progress 3 key building emissions reduction projects, and further develop a pipeline of projects in conjunction with OPW.	Ongoing	PMU
		Continue to engage in the SEAI and OPW driven energy efficiency campaign (Reduce Your Use) for public bodies.	Ongoing	PMU
	1.2 Increase the improvement in energy efficiency in the public sector from the 33% target in 2020 to 50% by 2030.	DFA has achieved a 49% improvement by end 2021. Monitor to ensure Department remains on track for 50% by 2030.	Ongoing	PMU
		OPW to commission energy audits for all HQ buildings in 2023.	Q4	PMU
	1.3 Put in place a Climate Action Roadmap.	Roadmap discussed and approved by the Management Board and Secretary General.	Q1	PMU
Next iteration of Roadmap to be produced in Q3 2023.		Q3	PMU	

Pillar	Public Sector Climate Action Mandate	DFA Action	Timeline	Owner(s)
People	2.1 Establish and resource Green Teams, reporting to senior management, to become integrated drivers of sustainability in every public sector body.	<p>DFA’s “Green Committee” has been established since 2020 and meets on a monthly basis. Chaired by the Department’s Climate Champion, it brings together colleagues at all grades in HQ and in our Missions abroad, sharing good practice, and engaging and influencing to drive sustainability in the Department’s work.</p> <p>The Property Management Unit in Corporate Services Division has operational responsibility to drive sustainability and implement the Public Sector Climate Action Mandate.</p>	<p>Monthly</p> <p>Ongoing</p>	<p>Corporate Services Division (CSD)</p> <p>PMU</p>
	2.2 Nominate a member of the Management Board as the Climate and Sustainability Champion with responsibility for implementing and reporting on the mandate.	The Director General of Corporate Services is the Department’s Climate and Sustainability Champion, reporting to the Deputy Secretary General/Chief Operating Officer. Mandate implementation is governed in particular by the Department’s Executive Management Group, a sub-committee of the Management Board chaired by the D/SG/COO.	Ongoing	CSD
	2.3 Incorporate appropriate climate action and sustainability training (technical and behavioural) into learning and development strategies for staff.	<p>Climate Action and Sustainability training has been integrated into the Department’s Learning and Development Framework, and will become part of established Regional, Induction and Pre-Posting training modules throughout 2023.</p> <p>PMU staff undertake technical energy efficiency and carbon measurement training as part of their professional development.</p>	<p>2023</p> <p>Ongoing</p>	<p>PMU &amp; Learning &amp; Development Unit</p> <p>PMU</p>

		Energy efficiency training is being developed and will be rolled out to the Mission network.	Q2 2023	PMU
	2.4 Organise staff workshops (at least annually) to engage on climate issues, including a focus on decreasing the organisation's carbon footprint.	DFA, with SEAI and other key stakeholders, organises periodic emission reduction and energy efficiency seminars for all staff.	Next seminar Q2	PMU
Way of Working	3.1 Report GHG emissions and sustainability activities in the Departmental Annual Report.	<p>The Department's Annual Report will address:</p> <ul style="list-style-type: none"> <li>• GHG emissions</li> <li>• Implementation of the Public Sector Mandate</li> <li>• Sustainability activities report</li> <li>• Compliance with Circular 1/2020: Procedures for offsetting the emissions associated with official air travel.</li> </ul> <p>The Department will continue to implement and report on Green Public Procurement in line with established process.</p>	2023 and then ongoing	Strategy Governance & Change, Finance, PMU
			Ongoing	Procurement Unit
	3.2 Review any paper-based process, and evaluate the possibilities for increased digitisation.	DFA's Digital Transformation Strategic Framework 2022-2025 has resulted in reduction of paper-based processes and continues to drive further digitisation of the work of the Department.	Ongoing	ICT
	3.3 Achieve formal environmental accreditation for large public sector bodies.	The Department will work with SEAI with a view to achieving ISO 50001 (Energy Management Standard) accreditation in 2024.	2024	PMU

<b>Buildings and Vehicles</b>	4.1 Create bicycle friendly buildings for employees and visitors, by putting bicycle parking in place.	Bicycle parking is available at all DFA HQ buildings, and drying rooms and showers are being put in place in several HQ buildings. New bicycle parking facilities for Iveagh House are in the pipeline of OPW projects.	Ongoing	PMU
	4.2 Display an up-to-date Display Energy Certificate in every public building that is open to the public to clearly show energy use.	All of the Department's HQ buildings, whether open to the public or otherwise, will display an up to date Energy Certificate by the end of 2023.	Q4 2023	PMU
	4.4 The public sector will not install heating systems that use fossil fuels after 2023.	Accommodation for DFA in Ireland is provided by the OPW.	Ongoing	PMU
	4.5 Purchase only zero-emission vehicles where available and operationally feasible from end of 2022.	The Department currently has three vehicles, one of which is an electric vehicle. The Department will replace one of its vehicles and purchase a second electric vehicle in 2023.	End 2023	PMU

